



## Paraprofessional Assessment

To address OAR Division 37: 581-037-0006

Qualifications of Educational Assistants serving in Title 1-A schools or programs

### About the Assessment

- This assessment for prospective and practicing paraprofessionals measures skills and knowledge in reading, mathematics and writing
- 90 Selected Response Questions divided into three sections
  - $\frac{1}{3}$  math
  - $\frac{1}{3}$  reading
  - $\frac{1}{3}$  writing
- Completed on a laptop or other device
- No section is timed, but the time allotted to complete the entire assessment is 2.5 hours.

### Overview of Assessment Content

- The Math Skills and Knowledge questions assess the examinee's knowledge of mathematical concepts and ability to apply. The test questions do not require knowledge of advanced-level math vocabulary. Calculators are NOT permitted for use during the assessment.
  - Perform basic addition, subtraction, multiplication and division of whole numbers, fractions and decimals
  - Solve word problems
  - Solve one step variable equations. (example: what is x if  $x-8=2$ )
  - Calculate percentage of a number
  - Recognize position on numbers in relationship to each other ( $>=<$ )
  - Perform computation related to area, volume and perimeter for basic shapes
  - Convert between units or measures (such as inches/feet, oz/cups)
  - Interpret graphs and charts
- Reading Skills and Knowledge questions measure the examinee's ability to understand, interpret, and analyze a wide range of text.
  - Identify main idea, purpose, and details of a text
  - Make inferences and draw conclusions
  - Identify how a reading selection is organized
  - Determine the meaning of words and phrases in context
  - Determine where information is presented as fact or opinion
  - Interpret information from tables, diagrams, charts and graphs
- Application of Reading Skills and Knowledge to Classroom Instruction
  - Phonics of sounding out words (long and short vowels, consonant sounds, rhymes, etc)
  - Breaking words into parts (syllables, root words, prefix/suffix, etc)
  - Distinguishing synonyms, antonyms, homonyms
  - Alphabetizing words



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- Writing Skills and knowledge questions assess the examinee's ability to identify:
  - Basic grammatical errors in standard written English
  - Errors in word usage (there/their/they're, then/than, etc)
  - Errors in punctuation
  - Errors in spelling
  - Parts of speech (nouns, verbs, pronouns, adjectives, adverbs, etc)
- Application of Writing Skills and Knowledge in Classroom Instruction
  - Steps in the writing process (pre-writing, drafting, revising, editing, publishing)
  - Appropriate sources for researching information
  - Revision skills such as organization, combining sentences, and transitions
  - Editing skills such as spelling, punctuation, and grammar
  - Determining audience and purpose for a piece of writing

### The Day of the Assessment

- Assessment is to be completed onsite at either the Clackamas ESD or at your designated district site.
- Please arrive at your testing site promptly at your scheduled time
- Bring photo identification
- Bring a pen or pencil (you will have access to scratch paper)
- No calculators, computers, cell phones, dictionaries, electronic translators or other personal means of assistance are allowed.
- Testing accommodations are available for test takers who meet ADA Amendments Act disability requirements. Please be sure to provide advanced notification of desired accommodation so that the proctor can be prepared to meet your needs.
- We suggest you bring a sweater or jacket to have available to ensure your comfort

### Test Results

- The results of your assessment will be available within 2 business days and will be delivered via email to the designated representative from your district's human resources department.
- A Local Academic Paraprofessional Assessment Certificate of Completion will be issued to you when you have received a score of 70% or above on each of the three test sections.

### Retaking the Test

- You can coordinate with your human resources department to schedule an appointment to retake any sections of the assessment in which you did not meet the 70% passing score requirement.