Clackamas Education
SERVICE DISTRICT

Printing Services  503-675-4056  Minimum $5.00 Charge on all orders

Graphic Design/
Page Layout/Scanning
$15.00 per ¼ hour

Prin​ting Services
503-675-4056

Minimum $5.00 Charge on all orders

Black and White Copies

Single Sided – 20# White Bond Stock
Letter 8 ½”X11”  .02 per copy
Legal 8 ½”X14”  .03 per copy
Ledger 11”X17”  .04 per copy

Double Sided – 20# White Bond Stock
Letter 8 ½”X11”  .04 per copy
Legal 8 ½”X14”  .06 per copy
Ledger 11”X17”  .08 per copy

Color Copies

Single Sided – 20# White Bond Stock
Letter 8 ½”X11”  .19 per copy
Legal 8 ½”X14”  .28 per copy
Ledger 11”X17”  .38 per copy

Double Sided – 20# White Bond Stock
Letter 8 ½”X11”  .38 per copy
Legal 8 ½”X14”  .57 per copy
Ledger 11”X17”  .76 per copy

Other Available Papers - Call for pricing: 20# Pastel Color, 60# White, 60# Bright’s, 65# Bright’s, 67# Vellum Bristol, 110# Index White, 110# Index Color

NCR Carbonless Forms
Black Ink Single Sided (Price Per Set)
2 Part Letter White/Canary  .17 per set
2 part Legal White/Canary  .19 per set
3 Part Letter White/Canary/Pink  .22 per set
3 part Legal White/Canary/Pink  .24 per set
4 Part Letter White/Canary/Pink/Gold  .32 per set
4 part Legal White/Canary  .34 per set
5 Part Letter White/Green/Canary/Pink/Gold  .37 per set
5 Part Legal White/Green/Canary/Pink/Gold  .39 per set

Envelopes  2500 Case

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Business Cards
One side Full Color 80# White
100    $16.00
250    $20.00
500    $25.00

Graphic Design/
Page Layout/Scanning
$15.00 per ¼ hour

Graph Design/
Page Layout/Scanning
$15.00 per ¼ hour

Binding
Black Tape Binding
Up to 100 sheets .80 Over 100 sheets .90

Combind Binding
Up to 100 sheets .99 Over 100 sheets 1.09

Coil Binding
Min order $30.00 Allow 5 days
Up to 100 sheets $1.55 100-250 sheets $1.70
(Call for color binding, and over 250 sheets pricing)

Wide Format Poster Full Color
Heavyweight Matte Coated Paper
18”x24”   $8.97
24”x36”   $17.94

Stapling
Machine Upper Corner  .01
Double Staple  .02
Hand Staple  .03
Saddle Stitch  .15
Square Spine Saddle Stitch  .15

Cutting
Index Weight per 200 sheets .45
Text Weight per 250 sheets .45
Hand Cutting per trim, per sheet .05

Folding - per fold
Machine  .01
Hand  .03

3 Hole Drilling
Per Sheet  .004

Padding
50 or 100 Sheets per Pad .25

revised 1-20-2020